



Opening Date: 4/30/2018
Closing Date: Open Until Filled

Vacancy Announcement #25-18 Chief Technology Officer

SALARY: NEGOTIABLE

DC Residents Preferred

EVENTS DC

Engage, Excite, Entertain.

Events DC is the face of conventions, sports, entertainment and cultural events within our nation's capital. As the official convention and sports authority for the District of Columbia, Events DC leverages the beauty, history and diversity of the most powerful city in the world to attract and promote an extensive variety of events, resulting in amazing experiences for residents and visitors alike, and generating economic and community benefits for the city.

Our success comes by focusing on divisions that reflect three lines of business: Conventions and Meetings, Sports and Entertainment, and Special Events, where we make a range of strategic investments in the region's marquee sports, entertainment and cultural properties. Each division is driven by the desire to bring stellar events to Washington, DC by providing superior customer service to our clients and visitors.

SUMMARY DESCRIPTION

The Chief Technology Officer will establish and lead Events DC's technology vision, strategies, and plans for growth. Incumbent will supervise system and quality assurance processes. Incumbent will focus on maintaining and improving all technological issues in the company and is responsible for general business planning regarding technology and systems required to maintain Events DC business operations and competitiveness. The Chief Technology Officer is responsible for ensuring that Authority employees, stakeholders and service partners have state-of-the-art resources required to efficiently and creatively execute on the Authority's mission of creating economic and community benefits for the residents and businesses of the District of Columbia. This is achieved by effectively managing the Authority's Technology Management Department, inclusive of system operations, information technology standards, business continuity planning (to include disaster recovery), budget formulation and management, as well as managing significant enterprise-wide initiatives to include the evaluation, implementation and/or management of new business systems (i.e., HRIS, e-procurement and booking systems).

Reports directly to the Chief Financial Officer.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment.

EXAMPLES OF WORK ASSIGNED

- Provide innovative, strategic vision and a roadmap to achieve that vision for Events DC.
- Promotes innovation in technology while leading the development and implementation of all IT initiatives for Events DC.
- Maintain the Authority's multi-venue IT infrastructure platform to promote optional operational performance to include evaluating cost effectiveness and making strategic recommendations regarding upgrades or enhancements to better enable Authority employees to work and engage collaboratively from multiple offices across the District of Columbia.
- Proactively manage an outsourced-services model of IT system components (i.e., telecom equipment and services, core network operation functions) in order to increase levels of service and efficiency for Authority diverse customers and employees while also identifying new revenue-sharing opportunities via capital upgrades and product additions that keep the Authority on the cutting edge of technology offered in hospitality, sports and entertainment industries.
- Evaluate, recommend, implement and champion new or updated technology tools that enhances or offerings and increase the productivity of Authority staff in a cost-effective and security-focused manner, to include on-premise, cloud-based and/or SaaS platforms, as warranted, while simultaneously maintaining existing systems and hardware across the enterprise. Define the requisite corporate standards and usage policies for new and existing systems and products.
- Embody a strong commitment to world-class customer service and training when working with Authority users, Help Desk customers, Technology Management Department staff, vendors, venue customers and attendees, and stakeholders.
- Manage, direct, mentor, and coach a team of IT professionals who develop and deploy solutions and technology support to Events DC.
- Leverage the Authority's existing investment in IT equipment and personnel to improve the organization's overall operation while supporting the organization's strategic objectives and business plans.
- Protect the Authority's IT assets and services via a high level of expertise and demonstrated experience with both hardware and software technologies that ensure the usability, integrity and security of the Authority's network, data and desktop computing environment.
- Develop and implement corporate-wide IT policies.
- Recommend and support technology requirements for Strategic Initiatives, a portfolio of projects that create new market opportunities, optimize assets/venues and position the Authority for future success. Examples of this work include assessing the technological needs for new venues and for new types of events that the Authority will create, host or sponsor as part of Strategic Initiatives.

SKILLS, KNOWLEDGE AND ABILITIES

- Demonstrated ability to bring the benefits of information technology to solve business issues while managing costs and risks.
- Recruit, develop, and retain top talent to meet the complex and evolving technology needs of the organization.
- Excellent leadership, team building, and management skills.
- Encouraging to team and staff; able to mentor and lead
- Able to multitask, prioritize, and manage time efficiently.
- Able to build strong interpersonal relationships with peers, and senior management throughout the company.
- Able to be a "big picture" thinker.
- Excellent verbal and written communication skills.
- Able to align multiple strategies and ideas.
- Confident in producing and presenting work.
- In-depth understanding of the industry.
- Skill in identifying and evaluating new technological developments and gauging their applicability to business processes.

- Ability to conceptualize, launch and deliver multiple information technology projects on time and within budget.
- Knowledge of structured analysis and programming techniques.
- Thorough knowledge of computer hardware systems to include personal computers, mid-range, and mainframe systems.
- Skill in working with non-technical users in managing the efficient operation of complex integrated information services systems.
- Ability to troubleshoot software and hardware problems and initiate timely corrective action.
- Proficient in the use of basic office automation software (i.e., email, word processing, etc.).
- Excellent evaluation, analytical and problem-solving skills.
- Excellent written/oral presentation and interpersonal skills.

CORE COMPETENCIES (EXECUTIVE)

- Job Knowledge and Technical Expertise
- Leadership
- Human Capital
- Strategic Thinking
- Operational Effectiveness
- Financial Awareness
- Entrepreneurship
- External Strategic Awareness

MINIMUM QUALIFICATIONS

- Bachelor's degree in computer science or closely related field; and
- Ten years of management experience in planning, evaluating and directing information processing organizations, and in applications development.
- Five (5) years' experience supervising the activities of computer professionals engaged in designing, developing, implementing and supporting systems.

DESIRABLE QUALIFICATIONS

- Master's degree in information technology, or closely related field, or coursework towards an advanced degree.
- Previous experience in the hospitality and/or sports and entertainment industry, or similar service provider-based business.
- Certification in networking, project management, or other technical discipline.

REQUIREMENT

- All positions require candidates to successfully complete our background screening process

In an effort to protect our environment from paper waste all candidates must apply on-line on our website:

<http://careers.wcsa.com/employment/application.aspx>

Computers are available in the Labor and Contractor Office (Access Control) at 1116 7th Street NW
 Monday – Tuesday and Friday – 7:00 a.m. – 11a.m.
 Wednesday and Thursday – 8:30 a.m. – 3:00 p.m.

**Washington Convention & Sports Authority T/A Events DC
 Human Resources Department
 801 Mount Vernon Place, NW
 Washington, DC 20001**

All candidates will be considered without regard to race, color, religion, sex, age, national origin, marital status, disability or sexual orientation.