



Opening Date: 5/24/19
Closing Date: Open Until Filled

Vacancy Announcement #54-19 AV Production Supervisor - Casual

SALARY: NEGOTIABLE

DC Residents Preferred

EVENTS DC

Engage, Excite, Entertain.

Events DC is the face of conventions, sports, entertainment and cultural events within our nation's capital. As the official convention and sports authority for the District of Columbia, Events DC leverages the beauty, history and diversity of the most powerful city in the world to attract and promote an extensive variety of events, resulting in amazing experiences for residents and visitors alike, and generating economic and community benefits for the city.

Our success comes by focusing on divisions that reflect three lines of business: Conventions and Meetings, Sports and Entertainment, and Special Events, where we make a range of strategic investments in the region's marquee sports, entertainment and cultural properties. Each division is driven by the desire to bring stellar events to Washington, DC by providing superior customer service to our clients and visitors.

SUMMARY DESCRIPTION

This position would report to the AV Manager for the Entertainment and Sports Arena (ESA), and support all AV components at the new ESA on behalf of Events DC. This position would be a part-time employee of Events DC, on an as needed basis.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or logical assignment.

- Collaborate with AV Manager to support, produce and execute any events held at the ESA.
- Serve as Producer of in-house video board show, when necessary.
- Supervise technical crew on the day of the event and ensure adherence to HR processes.

- Serve as AV expert in support of Events DC for any outside events in the ESA.
- Serve as Tech Manager for events that would occur at the ESA. This would include: fixing any broken equipment, when possible; set-up video and audio gear in support of events; set-up, operate, and troubleshoot all equipment, devices, and systems; ensure all equipment is fully operational, repair/clean when necessary.
- Assist and instruct crew, guests, and customers regarding proper usage/operation of AV equipment.

ADA ESSENTIAL FUNCTIONS

- Ability to walk extended distances and climb stairs to access the interior and environs of the Center.
- Ability to read and write instructions, floor plans, forms and other written materials.
- Ability to converse orally and utilize standard telephones and two-way radios to receive and communicate information to staff and customers.

CORE COMPETENCIES (SUPERVISOR STAFF)

- Job Knowledge and Technical Expertise
- Leadership
- Human Capital
- Workplace Safety
- Oral and Written Communication

MINIMUM QUALIFICATIONS

- 2-3 years of experience as a producer/Tech Manager for events and sporting events.
- 2-3 years of experience with the operation of professional AV and Broadcast equipment in a video board control room.
- 2-3 years of experience working in an Arena and Stadium setting.
- Extensive knowledge of AV systems, lighting, video boards, audio equipment, production equipment and lighting.
- 2-3 years of experience working in a control room as a: Producer, Director, TD, Graphics Operator, Replay Operator, Audio Operator, Playback Operator, Engineer, Video Shader, or Camera Operator.

REQUIREMENT

- All positions require candidates to successfully complete our background screening process

In an effort to protect our environment from paper waste all candidates must apply on-line on our website:

<http://careers.wcsa.com/employment/application.aspx>

Computers are available in the Labor and Contractor Office (Access Control) at 1116 7th Street NW
Monday – Tuesday and Friday – 7:00 a.m. – 11a.m.
Wednesday and Thursday – 8:30 a.m. – 3:00 p.m.

**Washington Convention & Sports Authority T/A Events DC
Human Resources Department
801 Mount Vernon Place, NW
Washington, DC 20001**

All candidates will be considered without regard to race, color, religion, sex, age, national origin, marital status, disability or sexual orientation.

