



Opening Date: 09/30/2016  
Closing Date: Open Until Filled

## **Vacancy Announcement #66-16 Building Maintenance Mechanic II**

**SALARY: NEGOTIABLE**

**DC Residents Preferred**

### **SUMMARY DESCRIPTION**

As a Building Maintenance Mechanic II, the incumbent performs and assists in a variety of building trades duties, such as painting, carpentry, and general building maintenance. Performs or assists with preparation of wood, brick, plaster and metal surfaces. The incumbent may be required to work in inclement weather, confined spaces, loud noises, and heights around fumes and dust. The incumbent must also be available to work flexible hours, including days, evenings, nights, weekends and holidays. Work is performed under the direction of the Building Maintenance Supervisor and/or Manager.

The supervisor assigns work orally or through work orders, building plans, and blueprints. Minimum direct supervision is received and the incumbent determines the extent of repairs, modifications, and installations needed and exercises judgment in selecting the methods, techniques, and procedures to use in completing assignments. The incumbent makes suggestions on the material used to complete a project. The supervisor or higher level person gives advice on unusual problems. A high degree of precision is required in all areas of work. Guides for proper completion of assignments include work orders, oral instructions, blueprints, sketches, specifications, and accepted trade practices and standards. Work should always be done in a neat and timely manner. Work area should be clean after every assignment

### **EXAMPLES OF WORK ASSIGNED**

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment.

- Carpentry: Assists the carpenter in the construction, remodeling and repair of various structures assigned to include the installation of sheet rock and taping.
- Painting: Assists the painter in the preparation and painting of wood, brick, plaster and metal surfaces assigned to the Paint Shop.
- Other Trades: Incumbent may be required to assist other trades as directed by the supervisor and/or Manager. Performs a variety of other tasks and duties as assigned.

### **SKILLS, KNOWLEDGE AND ABILITIES**

The trades involved require knowledge of shop mathematics to plan, compute, and layout projects; the ability to interpret and apply building plans and blueprints; and, skill in the use of tools, methods and material common to the trades.

### **WORKING CONDITIONS**

The work is performed inside and outside with exposure to all kinds of weather. Some work areas maybe dirty, wet, dusty, and greasy, with inadequate lighting, heat, or ventilation. Incumbent is subject to cuts, abrasions, burns, broken bones, electrical shock, infections, bites, exposure to inhalation or harmful chemical fumes, irritation of eyes, skin and respiratory tract, and the hazards of operating power tools and equipment. Discomfort is encountered when wearing protective clothing, gloves, or eye goggles.

### **ADA ESSENTIAL FUNCTIONS**

- Ability to walk extended distances and climb stairs to access the interior and environs of the Center.
- Ability to read and write instructions, floor plans, forms and other written material.

- Ability to converse orally and utilize standard telephones and two-way radios to receive and communicate information to staff and customers.
- Ability to lift, push, pull and manipulate equipment and objects weighing upwards of 100 pounds.

### **MINIMUM QUALIFICATIONS**

- High School Diploma or equivalent.
- Two (2) years' experience working in the building trade industry.
- Valid Motor Vehicle Operator's License.

### **DESIRABLE QUALIFICATIONS**

- Two (2) years' experience as a Building Maintenance Apprentice or comparable position
- Certificate from a Vocational School in a trade related to the building industry.

**In an effort to protect our environment from paper waste all candidates must apply on-line on our website:**

**<http://careers.wcsa.com/employment/application.aspx>**

Computers are available in the Labor and Contractor Office (Access Control) at 1116 7th Street NW  
Monday – Tuesday and Friday – 7:00 a.m. – 11a.m.  
Wednesday and Thursday – 8:30 a.m. – 3:00 p.m.

**Washington Convention & Sports Authority T/A Events DC  
Human Resources Department  
801 Mount Vernon Place, NW  
Washington, DC 20001**

**All candidates will be considered without regard to race, color, religion, sex, age, national origin, marital status, disability or sexual orientation.**